



## Lyne & Longcross C of E (Aided) School & Nursery

Lyne Lane, Lyne, Chertsey, KT16 0AJ

**Registered Charity No. 1135079**

Lyne & Longcross PTFA

### PTFA AGM

3rd October 2024

7.30 – 8.30 pm

#### Present

Anna Huet	Julia de Olivera	
Jonathan Porter	Jo Liggett	
Constance Nicholls	Helena Matthews	
Roxann Stevens	Becky Channon	
Sarah Sims		

#### Apologies

Chris Haxell, Charlotte Petrides, AnnaMarie

#### Chair's Report

Constance Nicholls presented the Chair's report 2023/24.

#### Treasurer's Report

Anna Huet presented the Treasurer's Report 2023/24.

#### Head's Report

Mr Porter presented the Head's Report 2023/24.

#### Election

The members of the committee resigned and the following positions were filled:

**Chairs:** Anna Huet voted in by Helena Matthews and Constance Nicholls then unanimously.

**Treasurer:** Sarah Sims voted in by Mr Porter and Constance Nicholls then unanimously.

**Secretary:** Roxann Stevens voted in by Anna Huet and Constance Nicholls then unanimously.



### **Immediate Action agreed:**

It was agreed that the new Committee will transfer to the running of the current bank account with Metro Bank. The transfer of signatories on the current account will be made as soon as possible. Current signatory Charlotte Petrides will be removed. Sarah Sims, the Treasurer will be a new signatory on the account and will have authorisation to make any transactions by themselves. She will be permitted to hold a bank card. The Committee delegates all authority in the running of the bank account to the signatories. This is supported by Mr Haxell, Head Teacher.

### **Planning for the school year ahead**

PTFA for 2023/24 agreed to provide a handover to newly elected PTFA , to assist with determining what events worked well and could be the focus for the year ahead.

Date of handover meeting to be determined, depending on availability.

### **Date of next public meeting**

To be determined by committee and published in advance.

### **End of AGM minutes**

**Signed:**

**Date:**

**Constance Nicholls (Co-Chair)**

**Signed:**

**Date:**

**Charlotte Petrides (Co-Chair)**

**Signed:**

**Date:**

**Anna Huet (Treasurer)**